



*McKim Design Group* is an award-winning architectural firm in south San Jose with experience in a broad range of projects including school modernizations, new schools, restaurants, commercial tenant improvements, new commercial buildings, residential remodels and custom homes.

We're looking for people with a strong work ethic and a good sense of humor to be part of our small, team-oriented office. Candidates with experience in educational design and coordination will be favored.

If you meet the criteria of one of our available positions, please forward your resume to Emma Smith's attention at [esmith@mckimdesign.com](mailto:esmith@mckimdesign.com). Faxed resumes will not be accepted. We will contact applicants of interest to coordinate interviews.

### *Job Captain*

- Bachelor's degree in Architecture or equivalent work experience in architecture, construction or related field
- 3 to 6 years of experience in the design and documentation of architectural projects
- Ability to develop functional design with limited direction
- Team player with ability to work independently
- Ability to work with client and user groups
- Understanding of structural, mechanical, civil, landscape, and electrical requirements of architectural projects
- Basic understanding of some specialty requirements (acoustics, energy conservation, etc.)
- Basic understanding of construction administration requirements and procedures
- Ability to work to budgets and schedules
- Solid working knowledge of AutoCAD
- Ability to coordinate and cooperate with consultants
- General understanding of building code requirements and ADA requirements
- Ability to work on multiple concurrent projects across a wide range of clientele (educational, residential, commercial, etc.)
- Excellent oral and written communication skills
- Familiarity with the Microsoft Office suite (Word, Excel, Outlook, etc)